

Nottingham Girls' Academy Provider Access Policy

Introduction

This policy sets out the academy's arrangements for managing the access of providers to students at the academy for the purpose of giving them information about the provider's education or training offer. This complies with the academy's legal obligations under Section 42B of the Education Act 1997.

Student entitlement

All students in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships- through events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact Jenny Saunders, Coordinator of careers and employability

Telephone: 0115 7483410

Email: jsaunders@nottinghamgirlsacademy.org

Opportunities for access

A number of events, integrated into the academy careers and employability programme, will offer providers an opportunity to come into the academy to speak to students and/or their parents/carers:

Year group	Autumn term	Spring term	Summer term
Year 8		Careers assembly Parents Evening	Business In Classrooms project
Year 9		Careers assembly Year 9 Parents Evening/Options evening	
Year 10		Careers assembly Work Experience preparation	Parents Evening
Year 11	What Next- Careers Fair Year 11 Parents Evening	Careers assembly	
Year 12	What Next- Careers fair	Careers assembly	Parents Evening

	Apprenticeship assembly		
Year 13	What Next- Careers fair Parents Evening	Careers assembly	

Please speak to our Careers Leader to identify the most suitable opportunity for you.

Premises and facilities

The academy will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Academy Learning Resource Centre, which is managed by the school librarian. The Resource Centre is available to all students at lunch and break times.

Measuring impact of programme

The academy is currently working towards a professional careers quality award and the students complete evaluations of careers and employability opportunities offered during the year. Employers involved in work experience also provide feedback on the experience which helps to improve the programme each year. We use destination data from our post 16 and 18 students to inform planning for the next year's work.

Review

Next review July 2019