

18th May 2023

RE: Introduction to Head of Year 7

Dear Pupil,

I am really excited to introduce myself as your Head of Year; my name is Mrs Castledine-Casey and I can't wait to welcome you to Nottingham Girls' Academy in September. The transition from Primary school to Secondary school can be both exciting and nerve-racking but I want to let you know that myself, a team of tutors, and existing pupils are all here to support you along the way.

I am very pleased you have chosen Nottingham Girls' Academy as your secondary school. You are joining a diverse and energetic school full of friendly teachers who are committed to creating a safe, nurturing and inclusive environment, where you can develop the qualities and skills that will allow you to enter the next phase of your life with confidence and ambition. Throughout your time at Nottingham Girls' Academy you will be offered a range of different opportunities, such as extra-curricular activities, joining the pupil council, being part of our amazing school shows and going on school trips – there is plenty to get involved with and lots of different ways to make friends!

As your Head of Year from September I thought I would introduce myself properly and tell you a little bit about me. I have worked at Nottingham Girls' Academy for five years and I am currently Head of Year 11 – a year group I have supported pastorally since they were in Year 8! When I was at school my favourite subjects were English, Geography and PE, and I participated in cross country events and trampolining competitions. I have also been riding horses since I was 7 years old and aim to own my own horse again. Now, as well as being a Head of Year, I teach Geography, so I spend a lot of my spare time travelling to different places with my family. On your transition days you will have the opportunity to complete an 'All about me' activity where you can tell me all about your favourite subjects, passions and hobbies – I'm already looking forward to finding out about you all!

When you arrive in Year 7 you will be put into one of six tutor groups that will make up the whole of Year 7. Your tutor will be the first person you see every morning, and will be there to support you throughout your Year 7 journey. They will be your first port of call for any issues or questions you have in those first few weeks of settling in. You will have

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30 minutes of tutor time every day and there are lots of different exciting activities to do and discussions to be had. You will also have an assembly once a week led by myself or a member of the senior leadership team. These assemblies will focus on the issues that are important to you and the world around you.

I am really excited to welcome you to our **transition days** on **4th July 2023 and 5th of July 2023**. On these days you will meet your form tutor and the other pupils in your tutor group. You will also have a tour of the building and will participate in some 'getting to know you' activities and even some taster lessons! This is a really good opportunity for you to experience a typical day at NGA and to start meeting other pupils who will be in your year group.

Over the coming weeks your parents will start to receive even more information about your transition to NGA and your first few weeks in September – there will also be a presentation evening on **Monday 3rd July 2023 (please note that this is date is different to the original information previously sent out)**. Your parents/carers can attend the presentation evening for more information, to ask any questions, and to meet the year 7 team. Until then, I hope this letter has made you even more excited to join us at Nottingham Girls' Academy; I am very much looking forward to meeting you all and being your Head of Year in September.

In the meantime, more information can be found on our website:

<https://www.nottinghamgirlsacademy.org/transition>

See you all very soon,

Mrs Castledine-Casey

Head of Year 7



Mrs Castledine-Casey
Head of Year



Ms D Hartshorn
Deputy Head of Year



Mrs M Heron
SLT Link

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