

6 June 2018

To: Parents/Carers of year 7 intake

Dear parents/carers

Re: Intake Evening – Wednesday 4 July 2018 at 6:30pm

We are delighted that your daughter will be attending the Nottingham Girls' Academy in September 2018. We have previously sent details of the two transition days for your daughter which will take place on 4 and 5 July. In addition, we would like to invite you and your daughter to our new pupil's evening on **Wednesday 4 July 2018**. Please arrive promptly for a **6:30pm** start. At this meeting you will be able to meet the Principal and key staff who will be helping your daughter to move with confidence into secondary education.

You will also have the opportunity to ask any questions that you may have about the start of the term in September.

The Nottingham Girls' Academy will provide your daughter with the following **free** uniform items: 1 x purple jumper, 1 x tie, 1 x reversible long sleeved top for PE, 1 x short sleeved polo top for PE and 1 pair of jogging bottoms for PE. Your daughter will be sized for her free issue uniform during the first transition day on Wednesday 4 July. The uniform packs will then be available for parents to collect from Reception at NGA on the following dates:

Monday 23 July 2018 between 8:00am and 3:30pm

Tuesday 24 July 2018 between 8:00am and 3:30pm

Wednesday 25 July 2018 between 8:00am and 12:30pm

Any additional items required can be purchased online from our uniform supplier; see link via our website: www.nottinghamgirlsacademy.org

In addition to these items, we ask that you provide plain black trousers or a plain black skirt (no shorter than knee length), a white shirt with a collar to take a tie and sensible black shoes which can take polish.

This is a very important event for you and your daughter and we hope that you will be able to join us at 6:30pm on Wednesday 4 July 2018 in the Hall.

We hope that the planned intake events will help to make the transition from primary to secondary school a little easier.

Please complete the attached slip and return to Mrs J Evans, Assistant Principal, address as above, by **Friday 15 June 2018**, or e-mail: admin@nottinghamgirlsacademy.org

/Cont'd.....



*We strive to fulfil everyone's learning potential.
We value high standards, hard work and a ceaseless desire to improve.
We provide a safe, kind, nurturing and inclusive environment.
We enjoy the journey together.*



We would also be grateful if you could complete the attached data collection booklet/consent forms and return them to your daughter's tutor on the Intake Evening on 4 July.

The Nottingham Girls' Academy collects and uses personal data on all its pupils in accordance with legal requirements and legitimate interests set out in the GDPR and UK law. This information will be collected and used fairly, stored safely and not disclosed to any other person where to do so would be in breach of those requirements or would otherwise be unlawful. For full information, please see our Privacy Notice on the Data Protection page of our website at www.nottinghamgirlsacademy or a hard copy is available from our main Academy office.

We look forward to meeting you on 4 July.

Yours faithfully



Mrs J Evans
Assistant Principal

Enc

Reply slip: Intake Evening – Wednesday 4 July 2018

Daughter's name: _____

Primary School: _____

	<u>Tick</u>	
	Yes	No

- 1) I / We will be attending the new parents' evening on
Wednesday 4 July at 6:30pm

☐☐

Signature: _____
(Parent/Carer)

Telephone number: _____

Please complete this slip by **Friday 15 June 2018** and return to:

Mrs J Evans
Assistant Principal
Nottingham Girls' Academy
Robins Wood Road
Aspley
Nottingham NG8 3LD

Telephone: 0115 748 3410

or e-mail: admin@nottinghamgirlsacademy.org



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