



NOTTINGHAM GIRLS' ACADEMY

RULES REGARDING MOBILE PHONES

- 1) Once a student enters the Academy, their mobile phone should be placed safely in their bag. An 'out of sight', 'out of mind' principle needs to be followed.
- 2) If a student is seen with/using their mobile phone, it will be taken off them and placed in Reception for safe keeping until the end of the school day and a log kept. At 3:00pm, the student will be allowed to collect it.
- 3) If this happens on two occasions in one week, the mobile phone will **only** be returned to the student's parent/carer who will have to come into the Academy to collect it. Phone calls to return the mobile phone to the student will **not** be accepted.
- 4) If there is a repetition of point 3 above in any term, as shown on the log, the student will be asked to hand their mobile phone into Reception at the start of the day until the end of that term. Parents will be informed.
- 5) If a student is a 'repeat offender', eg once a week over several weeks, point 3 or point 4 above may be applied. The final decision will be made by Mr Holyk.

What happens if a student refuses to hand their phone in?

- A student who refuses to hand their mobile phone over to a member of staff will have it collected by a **senior** member of staff and the student's parent/carer will have to collect it from the Academy as point 3 above.
- A student who refuses to hand their mobile phone over to a senior member of staff will be given a fixed term exclusion and, in future weeks, will be asked to hand their mobile into Reception at the beginning of the day for a notified period of time.